



POSITION DESCRIPTION

Last Updated: July 2022 | Review Date: June 2023

Position Title:	Team Sports Coach
Main Purpose of the Role:	To provide expert training for athletes, assisting in their skill development and performance in Sport Competitions.
Directly Responsible to:	Head of Sport
Key Responsibilities:	<p>Training</p> <ul style="list-style-type: none">• Attend all training sessions and games as negotiated with the Head of Sport• Oversee training sessions, including the set up and pack up of equipment <p>Coaching</p> <ul style="list-style-type: none">• Select teams in accordance with selection criteria• Provide professional supervision of players at training sessions and games• Provide individual, constructive, and positive feedback to players to help them improve their performance• Ensure that players represent the College well• Accept the decision of referees and umpires in a professional manner, reporting any issues to the Head of Sport• Provide weekly game reports to the Head of Sport <p>Health & Safety</p> <ul style="list-style-type: none">• Attend coach induction sessions• Be punctual and prepared for training sessions and games• Mark rolls for training sessions and games• Ensure players warm up and cool down, and that training sessions are suited to skill level• Wait for all students to be collected or depart from training and games• Ensure that qualifications are current and updated where necessary <p>Communication</p> <ul style="list-style-type: none">• Communicate effectively with players, parents, and the Head of Sport• Notify the Head of Sport of any worn or damaged equipment.• Report all incidents to the Head of Sport as required• Ensure timesheets are completed in a timely manner
Competency Required	<ul style="list-style-type: none">• Familiar with specific sport and up to date with rules• Be a holder of a Working with Children's Suitability Card (Blue Card)
Formal Qualifications	<ul style="list-style-type: none">• Level 1 Coaching Certificate or Higher• Current First Aid and CPR <p>Coaching Level 1 – School Instructional Services – Grade 1 (Starting Level 2.1) Coaching Level 2 – School Instructional Services – Grade 2 (Starting Level 3.1) Coaching Level 3 – School Instructional Services – Grade 3 (Starting Level 4.1)</p>

General Responsibilities

All staff at Staines Memorial College are to actively work towards the fulfilment of our Mission and Vision. Responsibilities articulated in the College 'Enterprise Agreement' and 'Code of Conduct' apply to all staff.

All staff are expected to uphold the College's 'Statement of Faith' and ensure conformance to the values and policies of Christian Community Ministries Ltd. in relation to Workplace Health and Safety.

This will involve:

- Promoting within your sphere of influence the importance of health and safety in the workplace
- Being vigilant and alert to potential and actual safety risks and hazards in the workplace and taking appropriate actions
- Embracing an active reporting culture of hazards, incidents and near misses
- Fostering a positive safety culture through being vigilant for the safety of yourself, and others, and not hesitating to intervene to prevent an unsafe act or condition
- Wearing Personal Protective Equipment (PPE) where required
- Understanding and following approved safety related policies and procedures.

All staff need to be familiar and act consistently with the 'Behaviour Responsibilities Agreement' which summarises student, parent, and staff responsibilities. This contract is signed by families at enrolment.

All staff perform the following tasks:

- Integrating faith, learning and practice. This includes leading staff devotions, providing Christian guidance and encouragement as appropriate to staff, students, and parents. Details of Faith standards are articulated in the 'Christian Professional Standards for Teachers' or 'Christian Professional Standards for General Staff'.
- Establish and maintain highly effective working relationships with staff, students, and families
- Exercise strong interpersonal skills, and have the capacity to develop and sustain productive relationships within and beyond the College community
- Effectively manage human, financial, and physical resources to deliver high quality outcomes. This will involve using technology to assess inefficient and effective practices.
- Make considered decisions based on current research and data collected.

Teaching Staff at the College need to:

- Be a person of Christian faith and integrity
- Teach and live from a Biblical worldview
- Be registered with the Queensland College of Teachers

Staff in leadership roles also need to

- Perform at least at the 'Highly Accomplished' level in the Professional Standards in related Standards
- Have an appropriate level of experience.
- Demonstrate practice of:
 - Commitment to personal and professional growth including leadership development
 - Leading cooperatively and effectively
 - Enjoying working with children and young people
 - Being patient in dealing with staff and students of differing abilities
 - Communicating simply and clearly
 - Demonstrating a high level of knowledge of current curriculum and teaching practices
 - Highly effective organisational skills
 - Commitment to ongoing computer literacy development to meet the appropriate planning, teaching and administrative requirements
 - Willingness to take responsibility for other areas as needs arise.