

# Staines Memorial College

"Building a Community for Eternity"

PO Box 561, Redbank Plains 4301 OR [info@staines.qld.edu.au](mailto:info@staines.qld.edu.au)



## FIRST AID POLICY

### BACKGROUND INFORMATION

The Staines College practice is derived from advice from the Queensland Government Department of Industrial Relations. We have adopted the First Aid Code of Practice to guide our behaviours.

### PROCESSES & PRACTICES

In particular, the web link <http://www.deir.qld.gov.au/workplace/law/codes/firstaid/index.htm> identifies processes for managing work caused illness or injuries. Further to this information the Queensland Government has prepared specific advice to schools available on the link <http://education.qld.gov.au/health/safety/hazards/firstaid.html>.

An extract from the second site follows:

#### First Aid

- [Departmental procedures and guidelines](#)
- [Resources](#)
- [FAQs](#)
- [Legislation and other Links](#)

In compliance with the *Workplace Health and Safety Act 1995*, Education Queensland must ensure the health and safety of its employees, students and others. This statutory obligation requires Education Queensland to provide and maintain adequate first aid facilities and personnel for the effective emergency management of injured or ill employees, students and others at schools and other departmental workplaces.


It is important that systems are established to ensure that appropriate first aid can be delivered in a timely manner during all school activities including:

- Routine school activities e.g. playground duty and curriculum activities
- Sporting activities - at school and at other locations
- Off site activities such as excursions and camps
- Other activities hosted by the school e.g. fetes, concerts, school dances etc.

#### Departmental procedures and guidelines

- [HLS-PR-009: Administration of Routine and Emergency Medication and Management of Health Conditions](#)  
Provides requirements for provision and maintenance of first aid facilities and personnel.
- [Anaphylaxis](#)  
Provides specific information for Queensland schools on how to manage and treat students with anaphylaxis.

#### Resources

- [Infection Control Guideline](#) (new window) 204k 
- [OHS Took Kit Module - First Aid](#)

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## RELATED POLICIES

Responsible Behaviour Plan, Drug Policy