



Staines Memorial College

"Building a Community for Eternity"

PO Box 561, Redbank Plains 4301

info@staines.qld.edu.au

DRESS CODE POLICY

Policy release details

Date of Revision

Aug 2015

Next Review Date

Nov 2018

Staines Memorial College is a Uniform school. A condition of enrolment and continued attendance is the wearing of the complete uniform and adherence to the dress code standards expressed in this document.

Following this Dress Code Policy demonstrates student's acceptance of the values and principles of the College. It helps students develop pride in their personal appearance, allows the student body to show in the local community what it means to be a student of Staines Memorial College, and promotes a positive reputation for the College, creating opportunities for students as they move into the wider community.

Students at various stages of learning wear one of four distinct but similar uniforms.

- Students in Kindergarten have a Kindy Sports uniform.
- Students up to the end of Year 6 have a Junior School uniform.
- Students in Years 7 – 9 wear the Middle School uniform.
- Students in Years 10-12 wear the Senior School uniform.

For each stage of schooling from Year 1 onwards both a formal uniform and a sports uniform are required. (The sports uniform doesn't change from Prep to Year 9.) The specific items required are detailed in a latter section of this policy.

A dress code standard also applies to staff. Staff wear a prescribed uniform for most occasions.

General Requirements

- The **College uniform** is to be worn *in full* (or not at all) in public places or on public transport. Uniforms should be worn neatly, correctly and with pride at all times. It would be usual for students to wear their formal uniform 3 days per week and the sports uniform the other 2 days depending on when PE is scheduled.
- When representing the College at sporting events, the **full sports team uniform** is to be worn. Students (or their parents / carers), prior to playing, will need to purchase the base and socks through the College Uniform Shop. These days many sports require players to play with some form of protective gear. The purchase and care of protective items remains the responsibility of the student. No protection = no play.
- When representing the College at cultural events, either the **formal uniform or the arts uniform** is to be worn. (The Arts uniform is available for loan.)
- College **hats** correct for the stage of Learning (Kindy, Primary and Secondary) are to be worn **at all times** around the College, except indoors, where they are to be carried rather than worn. It is recommended that students wear their hats to and from College for sun protection.
- **Senior** formal uniform male shirts should be worn tucked in. At the conclusion of lunch break, the young men should ensure they comply with this expectation.
- **Senior** uniform formal shirts (for male) are to be worn with **ties** from the start of Term 2 until the end of Term 3 and at special formal functions. Females in Years 7-12 are to wear the tie buttoned to the formal blouse, all year round.
- **Middle & Senior** male dress shorts and trousers are to be worn with a **black leather belt** and at the correct height on the hips. No under garments should be visible.
- All males are to wear their **formal socks** pulled up when worn with the Formal Uniform.
- Females are to wear regulation College female **socks** which are worn covering the ankle.

- During the cooler months the formal winter uniform is the **jumper**. The SMC **tracksuit** forms part of the sports uniform and so is not to be worn with any part of the formal uniform. If students need to wear clothing under their College shirt for warmth or sun protection, it should be neutral in colour and not obviously visible.
- In the cooler months, all female students may wear flesh coloured stockings or tights. Secondary females, (Years 7-12) as an alternate, may wear plain black tights. (Wearing socks with stockings or black tights is not required.)

Shoes

- Students from Prep to Year 6 are to wear **entirely black leather sports shoes** with the College uniform. The **all black leather jogger** can be used for both the sport and formal uniforms.) Slip-on and non-leather shoes are **not** safe footwear and therefore are **NOT** to be worn to the College.
- Students from Years 7 to 12 are required to wear **low heeled, all black lace up shoes with leather upper, able to be polished** with their formal College uniform. The multipurpose leather jogger will no longer be an acceptable form of footwear at the College with the formal uniform. Examples are provided below:



- Students from Years 7-12 are required to wear a **sports shoe** ('Cross Trainer') with the sports uniform. These shoes must **provide support for physical activities**. Student's sports shoes are to be **predominantly white with white laces**. Please note – shoes cannot be slip-on, canvas (such as Vans, Volleys or Converse), skate shoes, gym boots or other casual footwear. The purpose of the shoe is to **provide support during sporting activities**.



- **Years 7-12 students** who are enrolled in practical subjects including, but not limited to, Chemistry, Physics, Biology, D&T subjects, Art and Home Economics are to change into their leather shoes during these subjects if it is a sports uniform day.

Personal Appearance

- Allowable **jewellery for females** is one pair of plain (silver or gold) small sleepers or studs worn in the ear lobes **ONLY**, and a watch and a medic-alert neck chain or bracelet where this is required. For sport, and in some practical classes, removal of the earrings and watch will usually be required. Care of the items remains the responsibility of the student.
- Allowable **jewellery for males** is a watch. A medic-alert neck chain or bracelet may be also worn where this is required. For sport, and in some practical classes, removal of the watch will usually be required. Care of such item remains the responsibility of the student.
- Other visible **body piercing** is not acceptable. Students who wear additional jewellery will be asked to remove the items. This includes new piercings. This jewellery will be handed into Student Services. The College accepts no responsibility for these items.
- Body **tattoos** are not permitted. Cultural markings will require consideration by the Principal prior to enrolment acceptance.
- Males are to be **clean shaven** at all times. Sideburns are to be no lower than the bottom of the ears.
- **Make-up and nail enamel** (including nail extensions) are not allowed except for medical reasons. Permission to wear make-up for medical reasons should be sought from the Principal by way of written request from a parent / carer. Using clear lip balm for dry lips is acceptable.
- **Hair-styles** are to be conservative. No extremes in style or cut are permitted. Hair should not be styled in such a way as to interfere with correct wearing of the hat.
- **Males' hair** is to be short, not covering ears, neatly styled and worn off the face.
- **Females' hair** is to be tied back in a simple style with hair ties in College colours (including navy blue or beige) if longer than collar length. Females may wear limited hair accessories.
- **Hair-styling products** (such as gel/mousse/hairspray) may be used only in small amounts as an aid to keeping unruly hair tidy – not for styling or spiking of hair.

- **Hair-colouring** is to be natural-looking. Glaring contrasts in colour are not permitted.

Variations

- **House Colours** are to be worn for House events. House shirts are available in the Uniform Shop.
- **Swim Wear** items are not yet available in the Uniform Shop but will be plain navy togs. NB one-piece togs for females are required.
- **Special Days:** On Special occasions (e.g. fundraisers and theme days) a note will always be sent home. Details of dress code specifics will be identified in the note. When there are variations to the usual, all items of clothing worn need to ensure modesty and be sun safe. (In particular, short shorts / skirts / short tops / or singlets are NOT allowed.) Messages on clothing need to be positive and not negative or controversial. Students inappropriately dressed will be required to change into acceptable items before participation in the College day.

Consequences

Students are not able to commence enrolment until the uniform is purchased and can be fully worn. Students out of uniform or not complying with the dress code will be issued consequences. Students with the wrong dress code will usually not be allowed to participate in College activity. Students out of uniform for a representative event will usually not be able to compete.

Repeated breaches of standards will result in offenders being asked to stay at home until the matter is corrected. Persistent non-compliance could result in a cancellation of enrolment.

What happens if out of uniform for a valid reason

- (1) If a student is out of uniform due to a supply problem then the student must have on them at all times a permission note from the Uniform Shop stating the situation. These notes would usually be signed by the Uniform Shop convenor.
- (2) When a lack of uniform is for a temporary reason e.g. unable to get the uniform dry after washing it the night before, then the parent is to write a note which must be counter signed by the class or pastoral teacher. The student then needs to carry this with them at all times.

Uniform Shop

To keep prices as low as possible, the Shop is currently managed by a Convenor and supervised by the Principals Assistant. Uniforms are purchased through our Uniform Shop with the following conditions:

- Prices are subject to change without notice. (Usual price rises occur once a College year.)
- Payments are required upon collection of uniforms.
- EFTPOS and credit card facilities are available.

Appointments for purchasing items of the uniform, outside of shop hours (i.e. new students starting immediately), can be made by contacting the office. Otherwise general and non-urgent purchases should be done in the opening hours. As an alternative, it is also possible to send an order with the money to the College with the child on the Uniform Shop days.

Lost Property

To allow lost property to be returned quickly, please name all items. Any items that are left in lost property at the end of the College year will either be donated to charity or the College Uniform Shop and items will be sold as second hand. The volume of Lost Property is greatly reduced when ALL items are LABELLED. To assist you, labels can be purchased at the Uniform Shop.



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UNIFORM REQUIREMENTS

All Uniform Items are to be purchased from the Uniform Shop

Kindergarten

SMC Kindy Polo Shirt
SMC Micro Fibre Shorts

SMC Kindy Hat
Tracksuit (top & bottom)

Prep Males (sport uniform only)

SMC Polo Shirt
SMC Rugby Shorts
SMC Slouch Hat
Tracksuit (top & pants)
Male Sport Socks
Black Leather Joggers
SMC College Bag

Prep Females (sport uniform only)

SMC Polo Shirt
SMC Rugby Shorts
SMC Slouch Hat
Tracksuit (top & pants)
Female Sports Socks
Black Leather Joggers
SMC College Bag

Years 1 to 6

Junior Males Formal

Junior Shirt
Shorts (or Trousers)
Formal Jumper
SMC Slouch Hat
Male Knee High Socks
SMC College Bag
Black Leather Joggers

Junior Females Formal

Junior Blouse
Culottes
Formal Jumper
SMC Slouch Hat
Female Sports Socks
SMC College Bag
Black Leather Joggers

Junior Males Sport

SMC Polo Shirt
SMC Rugby Shorts
Male Sport Socks
Black Leather Joggers
Tracksuit (top & pants)

Junior Females Sport

SMC Polo Shirt
Rugby Shorts
Female Sports Socks
Black Leather Joggers
Tracksuit (top & pants)

Years 7 to 9

Middle Males Formal

Middle Shirt
Dress Shorts (or Trousers)
with Black Belt
Formal Jumper
Formal Hat or cap
Male Knee High Socks

SMC College Bag
Black Leather Lace-Up Shoes

Middle Females Formal

Middle Blouse
Formal Skirt

Formal Jumper
Formal Hat or cap
Female Sport Socks or for winter: skin coloured
Stockings or Black Tights
SMC College Bag
Black Leather Lace-Up Shoes

Years 10 to 12

Senior Males Formal

Senior Shirt (Tie for Term 2 & 3, & formal events)
SMC Shorts or Trousers with Black Belt
SMC Formal Jumper
SMC Formal Hat
Male Sports Socks (with trousers) or
Knee High Socks (with shorts)
SMC College Bag
Black Leather Lace-Up Shoes

Senior Females Formal

Senior Blouse
SMC Skirt
SMC Formal Jumper
SMC Formal Hat
Female Sports Socks or skin coloured
stockings or Black tights
SMC College Bag
Black Leather Lace-Up Shoes

Years 7 to 12 – Sport

Middle & Senior Males Sport

SMC Polo Shirt
SMC Rugby Shorts
Male Sport Socks
White Joggers/Sports Shoes
SMC Cap
Tracksuit (top & pants) – only with sports uniform

Middle & Senior Females Sport

SMC Polo Shirt
SMC Rugby Shorts
Female Sports Socks
White Joggers/Sports Shoes
SMC Cap
Tracksuit (top & pants) – only with sports uniform

NB

1. Senior Males' Formal Uniform **shirts** must be worn tucked in
2. A Senior Jersey (Yr 12 only) may also be purchased
3. A formal suit jacket (Blazer) is available for special occasions for hire

Senior Males & Females Sports Uniform

Requirements are the same as for the Middle School.

The polo shirt for Seniors is the only difference to the Middle School sports shirt.

House Colours for Athletics, Cross Country and Swimming Carnivals:

House colours are to be worn at these Events.

Brand – Red & Black

Elliot – Yellow & Green

Liddell – Blue & White

House Shirts can be ordered for purchase at the Uniform Shop.

Non-Uniform Days

All items of clothing worn need to ensure modesty and be sun safe (in particular, short shorts / short skirts / short tops / or singlets are NOT acceptable). Messages on clothing needs to be positive and not negative or controversial. Appropriate footwear is necessary. Students inappropriately dressed will be required to change into acceptable items before participation in the College day.

SUMMARY

At Staines Memorial College we aim to have a high standard of dress with consideration given to modesty, practicality and cost. We desire that students respect their uniforms and be proud of the College that they attend. The uniform development has tried to be considerate to Queensland climate. Additionally we desired that the uniforms are comfortable, long wearing and easy to service.

It is expected that with this information parents can assist the correct wearing of the uniform at all times. A quality image presented to the community sends many positive messages.

In anticipation we appreciate your cooperation to ensure high standards are set and maintained. This policy is reviewed annually, mid-year. This review informs practice for the subsequent college year. This practice enables early advice to parents for the following year.

*Norton Sands,
Principal*